



Looking for work in the UK

A short guide to finding a job in the UK

To find jobs, information and
guidance visit:

- **European Job Mobility Portal**
www.eures.europa.eu
- **Directgov website**
www.direct.gov.uk
- **Jobseeker Direct telephone
search**
+44 (0) 845 606 0234
- **Job search in Northern Ireland**
www.jobcentreonline.com

We strongly advise that you use
these services to find work in the UK
before you travel.

See the other side of this guide for
some important things you must
do when you get to the UK, and are
about to start a job.

With support from the European
Union



jobcentreplus

Department for
Work and Pensions

What do I need to do when I get to the UK?

Get a National Insurance number

If you have just started or are about to start work, you will need a National Insurance number.

Please telephone to arrange an interview on **0845 600 0643**

Make sure you are being paid the National Minimum Wage

You should be paid a minimum of £5.93 per hour if you are aged 21 years or over and working in the UK. The rate for workers aged 18 to 20 is £4.92 per hour.

If you are not being paid this amount, you should contact the Pay and Work Rights Helpline on **0845 6000 678**

Worker Registration Scheme

You may need to apply to the Worker Registration Scheme.

If you are from one of the following countries:

- Czech Republic
- Estonia
- Hungary
- Latvia
- Lithuania
- Poland
- Slovakia
- Slovenia

You should apply to register with the scheme as soon as you start a new job and within one month of starting a job. The fee is £90.

You can download a form and find out more information from the UK Border Agency website:

www.ukba.homeoffice.gov.uk/workingintheuk/eea/wrs/workers

Permission to Work for Romanian and Bulgarian citizens

Restrictions to citizens of Bulgaria and Romania:

www.ukba.homeoffice.gov.uk/workingintheuk/eea/bulgariaromania

Accession State Customer Contact Centre: 0114 207 4074

As at October 2010 calls to **0845** numbers from BT landlines should cost no more than 4 pence per minute with a 9 pence call set up charge.

You may have to pay more if you use another phone company or a mobile phone, or if you are calling from abroad. Calls from mobile phones can cost up to 40p per minute, so check with your service provider.